



Oracy APPG

Privacy Policy- Oracy APPG

Last updated July 2019

Who we are

The Oracy All-Party Parliamentary Group (APPG) is committed to helping every child be a confident communicator and find their voice. The group exists to co-ordinate research, promote best practice and encourage the overarching principles of oracy in education and society at large. In May 2019, the Oracy APPG launched its first inquiry *Speak for Change*.

Voice 21 acts as the secretariat for the Oracy APPG, supported by organisations in the Oracy Network. Voice 21 helps organise meetings and events on behalf of the MPs and Peers who make up the APPG and also coordinates the APPG's inquiries. This involves promoting the call for evidence, collecting and collating evidence.

Scope of use for evidence gathered

Any evidence that is submitted to the Oracy APPG will be handled confidentially by the staff of the Office of Emma Hardy MP, Chair of the Oracy APPG, and staff of the APPG's secretariat, Voice 21. The Terms of Reference for the current *Speak for Change* inquiry set out that the APPG has the right to make all evidence public unless otherwise specified. This includes in the media, social media and online. If specified that you wish your evidence to remain anonymous, it will be handled confidentially. The evidence can still be used in the final but will not be attributed to any organisation or

individual. Any personal details, including contact information accompanying evidence submissions, will not be shared publicly.

Any contact information, written, video or photographic evidence that is shared for the purpose of the APPG inquiry will not be used for additional activities by Voice 21 or any of the other named Oracy Network members unless permission is explicitly sought and granted.

Information the Oracy APPG collects

The Oracy APPG collects personal data and information to maintain a contact list to inform those who have made enquiries or submitted evidence about updates to the Inquiry, and related information and events. The Oracy APPG will hold personal data until May 2021, once the Inquiry and follow up work has been completed. At this point we will contact you to ask if we can keep in touch regarding the APPG's activities.

We may collect and process the following data about you:

- Information that you provide from filling in our forms on our websites. This includes information provided through our contact forms, programme registration and event registration.
- Through contacting us through our website or through our inquiry@oracyappg.org.uk email account we will keep a record of your information
- We may ask you to complete surveys to enhance evidence collection as part of the Inquiry.

You have the right at any time to inform the APPG that you no longer wish to be sent these communications. If you wish to receive or stop receiving communications from the APPG, you can do this by contacting inquiry@oracyappg.org.uk.

Who will your data be shared with

Voice 21 acts as the secretariat for the Oracy APPG and hosts the Oracy APPG website. Data shared through the site and through the inquiry is handled by Voice 21. However, as stated above, any contact or personal information will only be used for the purpose of the APPG. Voice 21's own privacy policy is here: <https://www.voice21.org/privacy-policy>.

How information is stored

The Oracy APPG takes the security of your data extremely seriously. Your data will be stored on secure servers in a locked and protected environment. Any data you send, however, is at your own risk. We have procedures and security features in place to keep your data secure once we receive it.

Sending information over the internet, however, is generally not completely secure, and we can't guarantee the security of your data while it's in transit.

Your rights

GDPR 2018

Individuals have the right to obtain:

Confirmation of how your data is being processed, including the right to prevent your data being used for direct marketing

Access to your personal data including the right for any inaccurate personal data to be rectified, blocked, erased or destroyed

Other supplementary information – this largely corresponds to the information that should be provided in a privacy notice (see Article 15).

If you wish to exercise any of these rights please contact our head office by emailing hello@voice21.org Please note it is our policy to charge the statutory maximum fee of £10 for a subject access request.

For more information about your rights under the Data Protection Act go to the website of the Information Commissioner's Office at ico.org.uk.

Contact us

If you would like more information on any of the above, or have any questions about this policy, then please contact Gemma Carroll, Inquiry Coordinator at inquiry@oracyappg.org.uk.

Changes to our Privacy Policy

We keep our privacy policy under regular review and as such it may be updated from time to time so you should check it each time you submit personal information to us. The date of the most recent revisions will appear on this page. If you do not agree to these changes, please do not continue to use this website to submit personal information to us. If material changes are made to this privacy policy we will notify you by placing a prominent notice on our website.